



EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Tuesday, 15th May, 2012 at 3.00 pm**

MEMBERSHIP

Councillors

S Armitage	- Cross Gates and Whinmoor;
P Grahame	- Cross Gates and Whinmoor;
P Gruen	- Cross Gates and Whinmoor;
M Dobson	- Garforth and Swillington;
A McKenna	- Garforth and Swillington;
T Murray	- Garforth and Swillington;
J Lewis	- Kippax and Methley;
K Parker*	- Kippax and Methley;
K Wakefield	- Kippax and Methley;
W Hyde	- Temple Newsam;
M Lyons	- Temple Newsam;
K Mitchell	- Temple Newsam;

* To be replaced by the incumbent Councillor elected to represent the Kippax and Methley Ward, following their appointment to the Area Committee by the Director of Resources, via his delegated authority

**Agenda compiled by:
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**South East Area Leader:
Shaid Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>ELECTION OF CHAIR (FOR THE DURATION OF THE MEETING)</p> <p>As the Councillor appointed to preside as Chair of East Outer Area Committee during the 2011/2012 Municipal Year has recently stood down, the Committee is required to elect a Chair for the duration of this meeting</p> <p>(Council function)</p>	
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward/	Item Not Open		Page No
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
5			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	

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7			<p>MINUTES</p> <p>To approve the minutes of the East Outer Area Committee meetings held on 20th March 2012 and 30th March 2012 and to formally ratify the decisions taken at the 30th March 2012 extraordinary meeting of East Outer Area Committee</p> <p>(minutes attached)</p>	1 - 16
8			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
9	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>ELECTION OF AREA COMMITTEE CHAIR FOR THE 2012/2013 MUNICIPAL YEAR</p> <p>To consider a report of the Chief Officer (Democratic and Central Services) setting out the process for electing the East Outer Area Committee Chair for the 2012/2013 Municipal Year from amongst the nominations which have been received</p> <p>(report attached)</p> <p>(Council Function)</p>	17 - 22

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10	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>OUTER EAST AREA COMMITTEE WELL BEING BUDGET 2012/2013</p> <p>To consider a report of the South East Leeds Area Leader setting out the Wellbeing budget allocated for 2012/13 together with the carry over from 2011/2; details of the commitments for 2012/13 and seeking agreement to the allocation of the budget against priority work across the Outer East area</p> <p>(report attached)</p> <p>(Executive Function)</p>	23 - 30
11			<p>DATES AND TIMES OF NEXT MEETING</p> <p>Tuesday 3rd July 2012 at 3.00pm in the Civic Hall, Leeds</p>	

Agenda Item 7

EAST (OUTER) AREA COMMITTEE

TUESDAY, 20TH MARCH, 2012

PRESENT: Councillor K Parker in the Chair

Councillors S Armitage, M Dobson,
P Grahame, P Gruen, W Hyde, J Lewis,
M Lyons, T Murray and K Wakefield

70 Chair's opening remarks

The Chair welcomed everyone to the meeting

71 Late Items

Although there were no formal late items, Members were in receipt of the following supplementary information for consideration at the meeting:

- revised pages 93-96 of the agenda relating to Children's Services Centre Inspection Judgement grades showing the levels achieved; that data not having been properly reproduced in the copying process (minute 80 refers)
- the Area Chairs Forum minutes of 13/1/12 which were not available at the time the agenda was despatched (minute 83 refers)

72 Declarations of Interest

The following Members declared personal/prejudicial interests for the purposes of Section 81(3) of the Local Government Act 2000 and paragraphs 8-12 of the Members Code of Conduct:

Environmental Services Consultation on the 2012/13 SLA – Councillor Dobson declared a personal interest through being the Executive Member for Environmental Services (minute 77 refers)

Aire Valley Homes Leeds Service Delivery update – Councillor Murray declared a personal interest through being a member of the Aire Valley Homes ALMO (minute 79 refers)

Outer East Wellbeing budget – Councillor Armitage declared a personal interest through being the Chair of Swarcliffe Good Neighbours as the report contained details about the work being undertaken by this organisation following a grant by East Outer Area Committee (minute 81 refers)

Further declarations were made during the course of the meeting, minutes 77 and 80 refer

73 Apologies for Absence

Apologies for absence were received from Councillor A McKenna and Councillor Mitchell

74 Minutes

RESOLVED - That the minutes of the East Outer Area Committee meeting held on 14th February 2012 be approved

75 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. On this occasion, there were no matters raised

76 Date, Times and Venues of Area Committee meetings 2012/2013

Members considered a report of the Chief Officer (Democratic and Central Services) setting out possible meeting dates for East Outer Area Committee for the 2012/2013 municipal year

It was noted that the next scheduled meeting of the Area Committee which would be to appoint a Chair for the new municipal year was 21st May 2012, with concerns being raised at this timescale in view of the Annual Council meeting being held later that day and the practicalities for Members

RESOLVED –

- i) That a revised meeting date be arranged to elect the Chair for 2012/2013
- ii) To agree the meeting dates for the 2012/2013 municipal year as set out in the submitted report
- iii) That the current arrangements in terms of time and venue be continued

77 Environmental Services - Consultation on the 2012/2013 Service Level Agreement

East Outer Area Committee considered a report of the Director of Environment and Neighbourhoods setting out services to be added to the Locality Team's portfolio and included in the SLA for 2012/13. The report also sought to consult on updated priorities the Area Committee wished to see addressed in the new SLA

Tom Smith – Locality Manager South and Outer East Leeds presented the report and outlined the new services to be delegated, these being:

- Gully cleaning
- Graffiti removal
- Needle removal
- Ginnel clearance

Draft minutes to be approved at the Meeting to be held on 15th May 2012

- Dog Wardens

Members were informed that specific commitments relating to a number of issues, including cleansing/maintenance of priority ginnels; litter bin replacement; cleaning of arterial routes and enforcement would form part of the new SLA, together with specific events, ie the Olympic Torch relay and the event at Temple Newsam and the Queen's Diamond Jubilee events, including street parties

Members commented on the following matters:

- the need for the service to be provided equitably across the four wards comprising East Outer Area Committee
- the number of prosecutions secured in 2011 for dog fouling and some confusion over which bins dog owners should use to dispose of waste safely
- fly tipping, particularly of tyres in the Garforth and Swillington Ward and how this problem had been addressed
- the success of the first SLA and that thanks should be given to the staff who had embraced the changes and worked hard to deliver the service
- the event at Temple Newsam to celebrate the arrival of the Olympic Torch in Leeds and the need to work with Parks and Countryside staff to clear up quickly after what was expected to be a well-attended event
- the possibility of using mobile CCTV in well-known fly tipping hot spots

Tom Smith responded to the points raised and provided the following information:

- that the number of prosecutions for dog fouling in 2011 was small and that specific details could be provided in a future report. However, there was now greater emphasis on enforcement action with more people being trained to take witness statements and a referral plan being implemented for PCSOs to report incidents. The threshold for fixed penalty notices was also being reviewed as was the possibility, in serious cases, of prosecuting immediately rather than using the warning mechanism of fixed penalty notices
- that work was needed to better inform people that black bins could be used to dispose of dog waste as well as the specific bins provided
- that the problems of fly tipping of tyres in Garforth had abated and that firms had been targeted directly by Environmental Services about this matter and that the second SLA provided for targeting of zero tolerance enforcement, both geographical and issue based
- that mobile CCTV equipment although expensive, was available albeit on a limited basis but that if Members were of the view this was necessary to address persistent problems of fly tipping, this could be considered

RESOLVED -

- i) To note the report and the comments now made
- ii) To note the addition of further services to the delegation as approved by Executive Board on 10th February 2012
- iii) To agree the development of the new SLA for 2012/2013 to be brought to the June cycle meeting for approval based on the newly delegated elements, additional delivery capacity, responses to Olympic and Queen's Jubilee events and refreshed Elected Member and Area Committee local priorities

During the discussions, Councillor Lyons declared a personal interest through being a Friend of Temple Newsam

At this point, Councillor Wakefield, who had to leave the meeting early, paid tribute to Councillor Parker who was chairing his last East Outer Area Committee meeting before he stepped down as an Elected Member

78 LDF Core Strategy - Publication Document

East Outer Area Committee considered a report of the Director of City Development outlining the public consultation period for the Core Strategy and seeking comments from the Area Committee on the document

Kathryn Holloway – Team Leader Local Plans East and Lyla Peter – Team Leader - Data from City Development were in attendance and presented the report

Concerns were raised that for a matter of such importance, no Senior Officers from City Development had attended the meeting

Officers outlined the report and the challenges Leeds faced in terms of changing demographics and the infrastructure and green space requirements a growing city needed

A key aim of the Core Strategy was to provide a strategic overview for the preparation of a future Site Allocations Development Plan Document (DPD) and neighbourhood plans, therefore the Core Strategy was not site specific but took a district-wide approach to planning for homes, jobs etc

The importance of regeneration was emphasised as was the maintenance of distinctive communities and accessibility to public transport

Members were informed that the consultation related to the soundness of the plan rather than to general comments and changes

Members discussed the report and commented on the following matters:

- the remit of the consultation and the likelihood of the public engaging in this
- the real problems being faced by people in East Leeds due to a shortage of school places and poor transport
- demographics and the figures being used to predict demand, with concerns that mistakes made in the past should not be repeated
- the number of planning permissions granted where no development had commenced despite the need for housing in the city

Draft minutes to be approved at the Meeting to be held on 15th May 2012

- that developers would concentrate on areas of their choosing, with greenfield sites in outer areas being likely to be developed ahead of brownfield inner city sites
- that no mention of social housing had been made
- that population forecasts were paramount and that there should be regular reviews of the soundness of these figures
- the need to ensure there was good communication between the different sections within City Development, particularly where there were changing circumstances, with concerns that a recent residential development in LS15 had been recommended for approval, despite it failing to meet policy requirements for affordable housing; with the financial viability of the scheme being assessed by Officers. Following refusal of the application by Plans Panel East, it seemed the developer had now agreed to provide the level of affordable housing required
- concern that in concentrating on the Core Strategy, the Protected Areas of Search (PAS) sites would be forgotten and the need for planning applications on these sites to also conform to the same tests as in the Core Strategy, i.e. around identity/cohesiveness
- indications on the Core Strategy key diagram for 2000 – 3500 additional homes in Garforth and whether this related to the town or the whole Garforth and Swillington Ward and the need for further, specific information to fully understand the address the issues which would be raised by this
- the difficulties in aligning what Officers felt was needed with what developers wished to construct
- that demographics was not an exact science and that the projected drop in pupil numbers had not occurred
- that a key element was obtaining the right type of housing and that consultation on this was important
- the need for public consultation on the possible use of PAS sites
- the need for a fair approach to be taken across the city and for Members to be at the centre of discussions around proposals in their wards
- the importance of the availability of school places; that there should be a link made between education issues and the Core Strategy and that where there was a lack of school places in an area, people would not chose to live there

Officers provided the following responses to issues which had been raised:

- demographics; that the information from the Office for National Statistics (ONS) had been considered along with a study in 2010 of future demand for housing, with that study revising the demographics for Leeds and the ONS realising they had overestimated the figures for the city
- that in respect of PAS sites, further information would form part of the Site Allocations DPD and that some sites might be

revaluated but that some new sites would become PAS land and that the aim was to work with communities on these issues

- in terms of housing numbers, the figures contained in Spatial Policy 6 of the Core Strategy was for 70,000 dwellings (net) up to 2028, in a phased manner and that outstanding planning permissions up to a set time and existing allocations identified in the UPD would contribute towards the housing numbers
- that the Core Strategy contained broad steers in terms of minimum and maximum requirements relating to size/bedroom numbers and that there were policies covering independent living, but that much would be based on the individual applications which were submitted
- that the provision of 70,000 homes across the city was a vast undertaking and the desire to be equitable about the siting of developments would be hampered by the unsustainability of some areas to accommodate development, e.g. in areas which flooded.

Concerns were raised at the accuracy of the information being provided in view of a recent meeting attended by some Members relating to proposals to locate 7,000 residential dwellings in an area which was susceptible to flooding

- that for Garforth, the numbers on the key diagram related to the town, rather than the whole Ward but that further, detailed information would come forward in the preparation of the Site Allocations DPD
- that the need for a defined link between the Core Strategy and education policy would be picked up

Whilst acknowledging the presentation which had been made and the responses provided, concerns were reiterated that further details were needed, especially relating to schools and that a further meeting be arranged within the consultation period, with Senior Officers from City Development attending

RESOLVED – To note the report and that a further meeting be arranged before 12th April to enable East Outer Area Committee to fully consider the report and comment, with Senior Officers from City Development being in attendance to respond to Members' queries and comments

(During consideration of this matter, Councillor James Lewis joined the meeting)

79 Aire Valley Homes Service Deliver Update

(Prior to considering this matter, Councillor Wakefield left the meeting)

Members considered a report of the Chief Executive of Aire Valley Homes Leeds (AVHL) which provided an update on areas of activity and performance and highlighted areas of joint working between the organisation and other Council services

Simon Costigan, Chief Executive Aire Valley Homes Leeds presented the report and informed Members of the increased focus on partnership working and indicated that on issues around dog fouling and enforcement, AVHL staff were willing to assist the Locality Teams. Relating to earlier discussions around the use of mobile CCTV cameras to detect environmental crime, Simon Costigan stated that AVHL had such technology and would discuss the use of this with Tom Smith

The Chief Executive then outlined the following key areas of activity for AVHL:

- Outer South East Area Panel and the funding being provided through the Wellbeing budget
- Environmental clean up campaigns
- Joint working with the police
- Children's Services
- Older People's Housing Services, with discussions at an early stage with the NHS about the provision of bed spaces to help reduce bed blocking. Members were also informed of a recent 5 star rating which AVHL had achieved for Older People's Housing Services
- Community Payback
- Employment initiatives
- Energy efficiency
- Repairs and maintenance

In terms of customer satisfaction levels a recent survey showed an increase in this level from the 2010 STATUS survey of 69% to 90%

Simon Costigan also acknowledged the joint work being undertaken by the Aire Valley Homes Leeds and the South East Area Management Team

A discussion took place regarding housing priority for retired armed services personnel and a particular case in the area. Councillor Gruen stated that the family involved had been offered a property which had been accepted and that a report relating to issues raised in this case would be submitted to a future Executive Board meeting

RESOLVED - To note the report and the good work being undertaken

80 Children's Services Performance Report to Area Committees

East Outer Area Committee considered a report of the Director of Children's Services which provided an update on the current issues facing the Directorate and partnership as well as progress being made against local and national agendas. Appended to the report was a copy of the Child Friendly City Priorities and statistical information on a range of issues relating to academic performance, referrals to Social Care, numbers of Looked after Children, NEET figures and Child Protection Plans – on a ward by ward basis across the city

Nigel Richardson – Director of Children's Services presented the report and asked for comments on the usefulness of the information being provided

(Councillor Murray declared a personal interest as the Chief Executive for Learning Partnerships)

Members commented on the following matters:

- that in Garforth, some of the key areas and obsessions for Children's Services were less a priority but that what was needed was information on outcomes, particularly the use young people made of the qualifications they had achieved
- the lack of school places in areas and that local children were not always able to obtain places at their local school
- academic attainment and why, year on year improved exam results did not translate into a higher national position when compared to other countries

Nigel Richardson responded and provided the following information:

- that destination data could be provided and would be of increasing importance when schools would be held to account in terms of this
- that whilst some areas of the city were performing well against the Department's three obsessions, when the further eight profiles were considered which related to issues like healthy lifestyle and engagement, then there were areas to explore
- that Children's Services had inherited a challenge around school places and resources citywide and that a cross-directorate group had been pulled together to examine the data and how to respond to the issues it flagged up
- that movements of children across the city to travel to school was an issue which was compounded when taking into account pupils with Special Educational Needs who were having to travel some distances each day and that these issues were a priority for Children's Services
- regarding academic achievement levels, whilst Leeds had improved performance, so had other Local Authorities so despite the best ever results on a 5A-C GCSE standard of 53%, Leeds was ranked 126 out of 151 Local Authorities
- that the real challenge in Leeds was about narrowing the gap between the top students and those less advantaged pupils and that even in schools where improvements had been made, this gap had not closed and that developing the Leeds Education Challenge was one way to address gaps in achievement

RESOLVED –

- i) To note the report and the comments now made
- ii) To note the request for further information on outcomes for young people once they had left school

81 Outer East Area Committee Well Being Budget

East Outer Area Committee considered a report of the Assistant Chief Executive (Customer Access and Performance) providing a summary of revenue spend approved for 2011/2012; an update on small grants approved and details of a new project seeking funding

The Area Improvement Manager presented the report and informed Members that the gardening scheme which had secured wellbeing funding

Draft minutes to be approved at the Meeting to be held on 15th May 2012

would recommence on 1st April, with adverts and posters informing people about the service being distributed across all four wards. A target of 400 gardens to be completed by September had been set and that if Members knew of any referrals, they could contact the Area Office

The Community Payback scheme would continue and that, as agreed through the Environmental Sub-Group, an emphasis for the project would be on cleaning up ginnels

In respect of the Olympic Torch relay, Members were informed that school cluster managers in all four wards were enthusiastic about the opportunity to participate in projects around this event

Regarding Garforth parking strategy, a sum of £40,000 had been allocated for use across 6 town and district centres. As Garforth's plans were the most advanced, a request for funding of £5,000 was being made to the Area Committee to fund the first stage of the project, together with some funding secured from Aire Valley Homes Leeds

RESOLVED -

- i) To note the position of the Wellbeing budget
- ii) To note the small grants approved to date
- iii) To note the progress relating to the Olympic Torch relay
- iv) To note progress relating to funding of the gardening scheme and community payback scheme
- v) To confirm approval of the following project:
 - Garforth parking strategy - £5,000

82 Outer East Area Committee Business Plan - 2011-2012

Members considered a report of the Assistant Chief Executive (Customer Access and Performance) presenting the Area Committee Business Plan for 2011/2012

The Area Committee discussed the Business Plan which was appended to the submitted report, with the following main points being raised:

- the functions delegated to the Area Committee and concerns that not all of these had been given attention
- that highways maintenance, youth services and area based regeneration should be considered in the next year
- that agenda setting should take place which allowed for regular items to be considered together with items throughout the year covering all of the priority advisory functions

RESOLVED -

- i) To note the contents of the Business Plan, in particular Section 6 – Priorities and Actions 2012
- ii) To receive updates at future meetings and for the Area Committee to adopt a three year plan that will be subject to a refresh annually
- iii) To note the comments now made

83 A summary of key work

The East Outer Area Committee considered a report of the Assistant Chief Executive (Customer Access and Performance) detailing priority work carried out in the area, outlining details on key issues affecting the Outer East area and providing the minutes relating to community engagement activities, partnership meetings and the Area Chairs Forum meeting

The Area Improvement Manager presented the report and outlined the key issues relating to:

- Garforth parking strategy – that this was to be considered by the Highways Board on 3rd April 2012
- Grafton Villas long footpath – that highways had not begun to remove the York stones but that this would commence next week, with the scheme being completed on time
- White Laithe shops – that planning permission would be considered for the provision of security gates to an alley way in early April
- Community Payback – that referrals were increasing and now stood at 58 from a previous level of 37
- Tasking meetings – with changes to the way police-led multi-agency initiatives to tackle crime and grime would operate
- Olympic Torch route – that work was progressing well
- Wykbeck Valley Pride – that work had commenced to improve this area at Halton Moor

Councillor Grahame expressed her thanks for the work carried out on the Grafton Villas long footpath

The possibility of involving older people in the area's Sheltered Homes, in projects around the Olympic Torch route was raised, with the Area Improvement Manager agreeing to approach elderly groups and support workers on this matter

RESOLVED - To note the report

Councillor Lyons took the opportunity to thank Councillor Parker for the work he had undertaken, not just with the East Outer Area Committee but in the community, with Councillor Hyde seconding these comments

84 Date and time of next meeting

To be confirmed

EAST (OUTER) AREA COMMITTEE

FRIDAY, 30TH MARCH, 2012

PRESENT: Councillor K Parker in the Chair

Councillors M Dobson, P Grahame,
P Gruen, W Hyde, J Lewis, M Lyons,
A McKenna, T Murray and K Wakefield

85 Chair's opening remarks

The Chair welcomed everyone to this extraordinary meeting of the East Outer Area Committee

86 Declarations of Interest

No declarations were made

87 Apologies for Absence

Apologies for absence were received from Councillor Armitage and Councillor Mitchell

88 LDF Core Strategy - Publication Document

Further to minute 78 of the East Outer Area Committee held on 20th March 2012, where Members were concerned that Senior Officers from City Development were not in attendance to address some of the issues raised by the Area Committee, Members further considered a report by the Director of City Development on the public consultation period for the Core Strategy and seeking comments from the Area Committee on the document

Attending for this item were:

Mr P Crabtree – Chief Planning Officer
Mr N Richardson – Director of Children's Services
Mr D Feeney – Head of Planning and Economic Policy
Ms V Buckland – Head of Service – Strategy and Commissioning –
Children's Services

Having previously considered the report, Members commented on the following matters:

(During consideration of this matter, Councillor P Grahame joined the meeting)

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School provision -

- that in the past, Education Leeds had closed schools but now there were insufficient places in some areas, particularly in the East Outer area for children to attend their local school; that many children were travelling some distance each day to school, with the associated costs of this and that the Core Strategy document was indicating new areas of housing with little information on how education needs would be met
- that the aim to create more employment in the city and in the Outer East area at Thorpe Park, was welcomed, but without local education provision families might not choose to move to the area
- that education provision was an important element when considering the sustainability of developments, with concerns being raised that this had not been addressed
- the impact on schools in Garforth if the identified provision in the Core Strategy for 2500 – 3000 new homes were built
- the difficulties in Colton of securing a place in a local school
- whether the figures being used this time were accurate in view of decisions which had been taken in the past based upon a different set of figures
- an understanding of why some schools might wish to expand, the new guidance around this and the need to ensure planning policies were robust and that school playing fields were protected

Green space and allotments –

- the need for Area Committees to be involved in identifying green space and allotments and the importance of providing public open space and playing fields for communities
- an acknowledgement of the work the Chair had undertaken in this area and the importance of this work and the involvement of the Area Committee continuing once Councillor Parker stepped down in May

Employment land/highways and transport -

- Cross Green and the difficulties of attracting industry into that area due to inadequate transport links
- the difficulties with public transport in the outer villages and that the relatively short distance between Garforth and Swillington took 2 hours by bus
- The existing road infrastructure in many areas of the Outer East which already experienced delays and queuing and the impact on this of further development without corresponding improvements
- The need to be promoting a localist agenda, particularly around jobs and skills

Community Infrastructure Levy (CIL) -

- That information was awaited from the Secretary of State Communities and Local Government on how much of the CIL would be allocated to the City and to Wards and the need for clarity on this at the earliest opportunity

Planning contributions -

- concerns that the formula used for calculating education contributions was complex and whether it could be simplified and adjusted to represent the full costs of providing new schools/school extensions

- the need for developer contributions to be provided at the appropriate level; concerns that the interim affordable housing policy which had reduced the level of affordable housing to be provided to 15% had not been effective and should be re-examined and that on applications where there were viability issues and the amount of affordable housing being proposed was below the level set out in the policy, the view that Officers should not be recommending to Panel that such applications be agreed

Community character and identity -

- concerns that the Core Strategy Key Diagram appended to the submitted report appeared to show Garforth joining with Kippax and the need to maintain the character and identity of areas
- that information was needed on where the new houses indicated for Garforth would be sited
- the possibility of having a Neighbourhood Plan for Garforth
- that the principles set out in the Core Strategy should apply to the sites in the North East Quadrant

The National Planning Policy Framework -

- whether the new planning guidance had any impact on what was being proposed in the Core Strategy
- the need for Members to be provided with guidance on the new planning policy framework

The importance of involving Members in ongoing dialogue on emerging issues and themes and having integrated discussions with Area Committees was stressed

The Chief Planning Officer, Mr Crabtree, provided a brief summary of the Core Strategy consultation and what Officers were seeking from Elected Members at this stage. He explained that what was called the Local Plan by the Government, was a staged process, with the document currently being consulted on forming the first part of this process which would then be followed by the site allocations plan and the infrastructure plan and as part of that process, Neighbourhood Plans and the Community Infrastructure Levy. At this first stage, Members were being asked in broad terms whether the principles to govern the next stage were the right ones

Officers then responded to the points raised by Members and provided the following information:

- that there were capacity issues in terms of school places and whilst there were spare places, these were not always where demand existed
- that in terms of building new schools, the rules had changed and that with academies and free schools coming on board, the general rule was that LEAs should have less of a say in these matters - in favour of local demand
- that better connections were being made between Departments to tackle the matter holistically; that colleagues in Children's Services and City Development were working closely, especially in the East

Quadrant and looking to identify land and seek developer contributions towards education provision, with provision for two primary schools being considered necessary to cope with the increased amount of residential development indicated in the Core Strategy for the Outer East area

- in respect of demographic information and population figures, as well as the latest census figures which would be made available in the next few months, there was also the Joint Strategic Needs Assessment (JSNA) which was population-based and provided much important information to work on
- that looking ahead, the demand for primary school places would increase, with a slight decrease in demand for secondary places but that this would then increase, leading to further work and dialogue with many organisations on how this would be addressed
- that playing fields remained protected in the new planning guidance and that Sport England also had a role in protecting playing pitches
- planning contributions for education provision, that in line with a previous comment, not all schools were set up by the Local Authority; that those schools which were, depended upon developer contributions which relied on affordability to provide these and whilst this was an imperfect system, it was the current situation
- that the Core Strategy contained a quantum of development and was about setting an overall scale and distribution but that the more specific and detailed work about siting etc would come through the work on the site allocations plan, with Ward Members and communities being involved in this work

(At this point Councillor Grahame, Councillor Lewis and Councillor Wakefield left the meeting)

- that one of the principles in the Core Strategy was retaining the character and identity of communities and not merging them
- the importance of the site allocations work in strengthening the Council's position against inappropriate development and the timescales involved, with Members being informed there was a 12 month period in which decision-takers could continue to give full weight to relevant policies adopted since 2004, by which time there was a reasonable prospect of the Core Strategy being in place. Whilst the site allocations plan would not be in place, the strong principles in the Core Strategy would be set out
- viability issues; the recent strong stance taken by Plans Panel East on an application for residential development which concerned viability and the Government's desire to see increased house building even if there were viability issues in terms of providing the usual planning contributions

(At this point Councillor Gruen left the meeting and in line with paragraph 6.12 of the Area Committee Procedure Rules, the meeting was no longer quorate)

Concerns were raised that developers were already identifying sites and approaching land owners, with one site in Kippax being mentioned. The Chief Planning Officer stated that in this case, the Parish Council could be approached to start work on a Neighbourhood Plan which would set out the requirements for the community

Members acknowledged the usefulness of this additional meeting

RECOMMENDATION –

- i) To note the report and the comments now made
- ii) To note Members' concerns about the projected housing numbers in the Outer East area, the need for infrastructure to support such expansion including employment, highways improvements, improved public transport, provision of green space, allotments, playing fields and public open space
 - i) To note the comments about the current situation regarding school places and the need for a stronger emphasis in the Core Strategy on education provision, especially in the Outer East area
 - ii) To note the need for involvement with Members, the Area Committee and communities when working on the next, detailed stages of the Local Plan

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Report of Chief Officer (Democratic and Central Services)

Report to East Outer Area Committee

Date: 15th May 2012

Subject: Election of Area Committee Chair for the 2012/2013 Municipal Year

Are specific electoral Wards affected? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If relevant, name(s) of Ward(s): Cross Gates & Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam
Are there implications for equality and diversity and cohesion and integration? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If relevant, Access to Information Procedure Rule number: Appendix number:

Summary of main issues

1. Area Committee Procedure Rules require that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
2. Following the closure of nominations for the position of Chair, and prior to the Annual Council Meeting, Area Committees are required to meet to elect a Chair for the forthcoming Municipal Year.
3. Therefore, the Area Committee is recommended to elect a Chair for the 2012/2013 Municipal Year, from amongst the nominations which have been received. The Area Committee will be informed at the meeting of the nominations which have been received for the position of Chair.

Recommendations

4. Members of the Area Committee are recommended to elect an Area Committee Chair for the 2012/2013 Municipal Year, from amongst the nominations which have been received.

1 Purpose of this report

- 1.1 The purpose of the report is to explain the arrangements for the annual election of Chairs for Area Committees and that in line with this process, to recommend that the Area Committee elect a Chair for the 2012/2013 municipal year.

2 Background information

- 2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 2.2 Paragraph 5 of the Area Committee Procedure Rules deals with the process by which Chairs for Area Committees are elected. Attached as appendix 1.

3 Main issues

- 3.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
- 3.2 Each Political Group with Members elected within an Area Committee's boundary may submit a nomination from amongst Members on the Area Committee to Chair that Committee, via the Group Whip. An independent Member may also put forward a nomination.
- 3.3 The deadline for the submission of nominations for the position of Chair was 5.00pm on Wednesday, 9th May 2012. The Area Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.
- 3.4 The Procedure Rules state that following the closure of nominations and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.
- 3.5 The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 3.6 Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Area Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All Group Whips have been given due notice of the deadlines relating to the submission of nominations for the position of Area Committee Chairs, and have been provided with details of the process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report.

4.3 Council policies and City Priorities

4.3.2 Operational and effective Area Committee meetings, which facilitate a widely accessible but robust decision making forum are in line with the Council's Policies and City Priorities. In order for such meetings to take place, an eligible City Councillor must be properly elected to the position of Area Committee Chair.

4.4 Resources and value for money

4.4.3 There are no direct resource implications arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

4.5.4 This report is not subject to Call In, as the decisions being taken fall within the Committee's Council Functions.

4.5.5 The process summarised above regarding the election of Area Committee Chairs is in line with the Area Committee Procedure Rules.

4.6 Risk Management

4.6.6 There are no risks directly arising from the submission of this report to the Area Committee, however, not electing a Chair for the 2012/13 municipal year at this meeting will mean that the matter is resolved at the Annual Council Meeting.

5 Conclusions

5.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee, and that between the closure of nominations (5.00pm, 9th May 2012) and the Annual Council Meeting (6.00pm, 21st May 2012), the Area Committee will meet to agree the election of Chair for the forthcoming Municipal Year. The Committee therefore is recommended to elect a Chair at this meeting for the 2012/2013 Municipal Year, from the nominations which have been received.

6 Recommendations

6.1 Members of the Area Committee are recommended to elect an Area Committee Chair for the 2012/2013 Municipal Year, from amongst the named nominations which have been received.

7 Background documents¹

7.1 Area Committee Procedure Rules

7.2 Article 10 of the Constitution – ‘Area Committees’

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

5.0 ELECTION OF CHAIR

5.1 The Chair of each Area Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.

5.2 Each political Group⁵ with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.

5.3 All nominations must be notified to the Head of Governance Services 1 clear working day prior to the issue of the Summons for the Annual Council Meeting. The Head Of Governance Services will give appropriate notice to whips and Independent Members of this deadline.

5.4 Following the closure of nominations, and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.

5.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.6 All agreed appointments will be reported to the Annual Council Meeting.

5.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Area Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.

5.8 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.

5.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Area Committee.

5.10 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.

5.11 Where Council has made an appointment of Chair of an Area Committee the decision will be reported to the relevant Area Committee.

⁵ A nomination from a political group must be forwarded by a Whip

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Report author: Martin Hackett
Tel: 3368942

Report of the Area Leader – South East Leeds

Report to Outer East Leeds Area Committee

Date: 15 May 2012

Subject: Outer East Area Committee Well Being Budget 2012/13

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report seeks to provide Members with:

1. The Well being budget allocated for 2012/13 along with carry over from 2011/12.
2. Details of commitments and proposals for targeting spend in 2012/13.

Recommendations

3. Members of the Outer East Area Committee are requested to:
 - a) Note the allocation for 2012/13.
 - b) Note the commitments for 2012/13.
 - c) Agree to the allocation of the budget against priority work across the Outer East.

1 Purpose of this report

This report provides Area Committee with:

- 1.1 The Well being budget allocated to Outer East for 2012/13 along with the carry over from 2011/12.
- 1.2 Details of commitments on the budget.
- 1.3 A recommendation to allocate funding against priority work.

2 Background information

- 2.1 The Well being budget allocation for Outer East 2012/13 is £185,220. The unspent carry over figure from 2011/12 is £35,873 providing a budget of £221,093.
- 2.2 The budget had one commitment of £33,000 to fund the annual cost of its 11 Leedswatch CCTV cameras.
- 2.3 The remainder of the funding is allocated against priority work as detailed in its annual business plan

3 Main issues

3.1 Small Grants

- 3.1.1 Area Committee has always provided a small grants budget for local community and voluntary groups to access in order to deliver discreet local projects.
- 3.1.2 This funding stream will provide £10,000 for small grants with a maximum contribution of £500 per project. There is guidance and advice on what is and what is not eligible and that is reviewed annually. The process for approval is through a synopsis of each project being passed to Members by e mail. Approvals are then formally reported to Area Committee at each meeting.
- 3.1.3 Area Committee is recommended to agree a small grants budget of £10,000 for 2012/13.

3.2 Gardening scheme and community payback 2013/14

- 3.2.1 Area Committee has funded the gardening scheme and community payback team for 2012/13 from the Well – being budget 2011/12. The total cost for both projects is £35,000. Area Committee is recommended to provisionally allocate the same figure to fund the scheme in 2013/14 from this years budget. If, during the course of this year, Area Committee decides not to continue with either or both projects in 2013/14 the money can be used to fund alternative projects.

3.3 Older Persons Event Week 2012

3.3.1 This annual event takes place in late September and ties in with International Older Persons Day. It will include at least one event in each Outer East ward. Area Committee is requested to allocate £3,500 to fund this activity.

3.4 Cricket Coaching for youngsters during the summer holidays

3.4.1 This provides two full weeks of cricket coaching by Yorkshire County Cricket Club. There is a charge of £1 per day for young people attending the coaching sessions. Up to 100 children per day attended the sessions in 2011 and Area Committee allocated £5,000 towards the cost of this project. Area Committee is requested to allocate a similar amount in 2012.

3.5 Neighbourhood Management – Tasking Teams

3.5.1 There are three established tasking teams in the Outer East area covering all 4 wards. The partnership meetings with West Yorks Police (WYP), Environmental Services, Aire Valley Homes, East North East Homes and many other agencies work to address issues mainly around crime/asb and the environment.

3.5.2 In 2011/12 the following were some of the projects funded from this budget:

- Funding towards WYP off road motorcycles
- Maintenance of gates after closure of Grafton Villas
- Cover cameras to catch bogus callers
- Create 'no cold calling zones'
- Barriers erected to prevent fly-tipping

3.5.3 Area Committee is requested to award £10,000 per ward to support the work of the tasking teams in 2012/13

3.6 Community Engagement

3.6.1 The Area Committee leads on community engagement across the outer east area. As well as covering the cost of the community forums a budget is required to support community galas, residents events, Christmas lights switch on events etc.

3.6.2 Area Committee is requested to allocate £36,000 or £9,000 per ward to support this work.

3.7 Activities for young people

3.7.1 Additional activities for young people, especially during school holidays, has been supported from Well Being funds in previous years. The activities have included confidence building, fun activities and training/educational work where accredited qualifications have been awarded.

3.7.2 The majority of these activities have previously been provided by LCC Youth Service and other partner agencies such as school clusters, junior youth inclusion project etc. Area Committee is requested to allocate £9,000 per ward or £36,000 in total towards this work.

3.8 Skips

3.8.1 Skips are regularly requested by community groups, in bloom groups etc for community clean up's. They are also occasionally required by probation services whilst working in outer east and by environmental services for specific pieces of work. Area Committee is requested to allocate a £5,000 budget to fund skips for community clean up's.

3.8.2 The skip budget would be shared out evenly across the 4 wards.

3.9 Funding for ad-hoc projects that meet the priorities of the Business Plan

3.9.1 Area Committee is requested to allocate £20,000 to support other projects where funding is requested during the course of the year and where that project does not fit the headings previously detailed in this report.

3.9.2 In order for funding to be approved from this source it will have to deliver specific outputs and outcomes that support priorities with the Outer East Business Plan. All requests for funding from this source will be considered by Area Committee.

3.9.3 The proposed budget for 2012/13 is detailed on **Appendix 1**.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All projects developed are in consultation with Elected Members and local communities and targeted at local priorities as identified in the Outer East Area Committee Business Plan. Approval for a contribution from the well being budget is secured at Area Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Community groups submitting a project proposal requesting funding from the well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality group the project will work with, and how equality and cohesion issues have been considered.

4.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

4.3 Council policies and City Priorities

4.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds

- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 There are no new resource implications as a result of any projects detailed within this report. The well being budget for 2012/13 has been approved at full council. In all requests for funding from Area Committee applicants are asked to consider value for money during the application process.

4.5 Legal Implications, Access to Information and Call In

4.5.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded from the Well being Budget.

4.5.2 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.3 There are no key or major decisions being made that would be eligible for Call In.

4.6 Risk Management

4.6.1 All proposals requesting well being funding complete a section in the application process outlining the risks associated with the project and how they will be managed.

5 Conclusions

5.1 The report provides well being budget available to spend in 2012/13 and recommends to Members that the budget is targeted at priority issues identified in its Business Plan which includes:

- Community engagement and involvement
- Cleaner greener environment
- Community Safety
- Services to young people
- Services to elderly people

6 Recommendations

6.1 Area Committee is recommended to allocate the well being budget for 2012/13 against the following priority themes and projects, including committed spend, as outlined in **Appendix 1**:

- CCTV costs (Leedswatch) - £33,000
- Small Grants Budget - £10,000
- Probation scheme 2013/14 (provisionally set aside) - £15,000
- Gardening service 2013 (provisionally set aside) - £20,000
- Older persons events week - £3,500
- Cricket coaching - £5,000
- Tasking Teams - £40,000
- Community engagement - £36,000
- Activities for young people - £36,000
- Skips - £5,000
- Sum set aside for ad-hoc projects - £20,000

7 Background documents

7.1 Well Being Budget report to Outer East Area Committee – March 2012

7.2 Area Functions schedule report to Outer East Area committee – July 2011

Appendix 1 Well Being Budget 2012/13			
WELL-BEING REVENUE BUDGET SPENDING PLAN FOR 2012/13			
			£
			BUDGET
Budget Allocation for 2011/12			£185,220
Probable carry over from 2010/11			£35,873
Total Budget available			£221,093
		£	£
Budget Commitments			
CCTV costs		£33,000	£33,000
Small Grants Scheme			£10,000
To continue existing scheme of grants of £500 max to help community groups.		£10,000	
Environmental Work			£35,000
Probation scheme 12 months (2013/14)		£15,000	
Gardening scheme for 2013		£20,000	
Cross ward activities			£8,500
Older Persons week		£3,500	
Cricket Coaching		£5,000	
Neighbourhood Management			£40,000
Provide each rasking team with £10,000 tackle crime and environmental issues		£40,000	
Community Engagement			£36,000
To enable the implementation of the Area Committee community engagement strategy, running of community forums, community events		£40,000	
Young People			£36,000
To fund additional youth and out of school activities in each ward to meet local needs and opportunities identified through Forums		£36,000	
Skips			£5,000
To provide a skips budget for community clean up's		£5,000	
Funding for additional work over the year			£20,000
To provide up to £20,000 for ad-hoc projects that may operate across wards.		£20,000	
Total Spend :			£223,500

Over programmed by:			£2,407
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